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READ THIS AGREEMENT CAREFULLY**

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Data Type	Period (shortest period applies)
1. Production transaction data	Archived after twenty-five months from SPOT's invoice sales date
2. Archived production transaction data	Stored in an archived state for only one year after archived invoice date and then

	destroyed
3. Historical Event Log data	Stored for four months from the date of the transaction date and then destroyed
4. Customer credit card information	Removed from customer records upon the earlier of: <ul style="list-style-type: none"> a. 4 months after expiration date and no customer activity and b. 12 months after last customer transaction date
5. E-mail correspondence	Destroyed three (3) years after receipt or creation
6. HSL/Itemtrac data	Destroyed after three (3) years of non-use

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